



MATER ACADEMY

ALMA MATER STUDIORUM

The Mater Academy vision is to provide exemplary educational choices by offering an innovative college preparatory curriculum; empowering confident leaders of tomorrow.

**Mater Academy, Inc.
Meeting of the Board of Directors
September 8, 2022**

Directors

Cesar Christian Crousillat, Board Chair *(Present)*
Shannie Sadesky, Vice-Chair *(Present)*
Idalia Suarez, Secretary *(Present)*
Maurene Sotero Balmaseda *(Present)*
Maria Beatriz (“Betty”) Nuñez *(Present)*

Roberto Blanch, Esq., President *(Present)*
Kim Guilarte, Chief Operating Officer *(Present)*
Joseph L. Raia, Esq., Counsel for Mater Academy, Inc. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade County.

Minutes

1. OPENING EXERCISES

- a. Called to Order at 10:15am
- b. Established a Quorum
- c. Reading of Vision
- d. Congratulations to all of the new schools designated as a High-Performing Charter School
 - i. Mater Academy Bay Elementary
 - ii. Mater Academy Charter High School
 - iii. Mater Academy East Charter High School
 - iv. Mater Academy East Middle School

2. PUBLIC COMMENT

- a. None

3. CONSENT AGENDA

- a. **APPROVED:** The Board approved the Minutes from the June 6, 2022 Board of Directors Meeting.
- b. **APPROVED:** The Board approved to Ratify the Resolutions by the Chair:
 - i. Approved amendments to the School of Hope Performance-Based Agreements between The School Board of Miami-Dade County, Florida and Mater Academy, Inc.: Mater Academy Bethany / Mater Tech, Mater Brickell Academy Middle, & Mater Brickell Academy High, Mater Academy Kiwanis



MATER ACADEMY

ALMA MATER STUDIORUM

- ii. Approved to designate Mr. Douglas Rodriguez as the Principal of Miami Tech at Mater Innovation Academy (pka Mater Academy Bethany).
 - iii. Approved to designate Ms. Betty Riera as the Principal of Mater Academy East Preparatory (pka Mater Academy East Middle School #6009 and Mater Academy East Charter High School #7037), effective immediately.
 - iv. Approved the Title 1 Budget Appropriation Details Forms for the 2022-2023 School Year, for the individual schools as necessary.
 - v. Approved to defer the request to open Mater Academy, Inc.: Mater Academy Bethany in August 2022 until August 2023, as per the original PBA Agreement.
- c. **APPROVED:** The Board approved the Board Resolutions for Out of Field Waiver Assignments for the 2022-2023 school year; further authorizing the Board Chair to review and make necessary changes and execute for submission.
- d. **APPROVED:** The Board approved the Individual Charter School Title I Budget Appropriation Details Forms for the 2022-2023 school year for the Title 1 distinguished schools; further authorizing the Chief Operating Officer authority and direction to review and make necessary changes and execute for submission.
- e. **APPROVED:** The Board approved the Teacher Salary Increase Allocation Plans; further authorizing the Board Chair to execute for submission.
- f. **APPROVED:** The Board approved to authorize the Board Chair to approve to submit the Financial Statements and Independent Auditors' Reports for the period ending June 30, 2022.
- g. **APPROVED:** The Board approved to Renew the Mater Academy of International Studies #1017 Charter School Contract.
- h. **APPROVED:** The Board approved to submit the following new charter school application(s); further approving the Board Chair the ability to authorize the submittal of any additional applications, as necessary:
- i. Mater Academy Wiregrass Middle- Pasco
 - ii. Mater Academy Springs High School - Pasco
 - iii. Mater Academy Mt. Dora High School - Lake
 - iv. Mater Academy Osceola High School - Osceola
- i. **APPROVED:** The Board approved the GASP Charter Schools Engagement Letter with HLB Gravier, LLP.
- j. Homeless Student Policy Approvals
- i. **APPROVED:** The Board approved the Homeless Student Policy.
 - ii. **APPROVED:** The Board approved to authorize the Board President to designate a Homeless Education Liaison for Mater Academy LEA.
- k. **APPROVED:** The Board approved to authorize the Board President to certify Mater Academy LEA's compliance with the Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools, pursuant to Section 8524 of ESSA.
- l. **APPROVED:** The Board approved the Family Reunification Plan.
- m. **APPROVED:** The Board approved the Out of State and/or Country Field Trips:
- i. iMater Middle/High – Japan
 - ii. Mater Academy Middle/High (Misc. per attached)



MATER ACADEMY

ALMA MATER STUDIORUM

- n. **APPROVED:** The Board approved to authorize and designate the President (Roberto Blanch) and the Chief Operating Officer (Kim Guilarte) as the officials to legally bind the agency/organization and to certify to the best of his/her knowledge and belief that all the information and attachments submitted in grant applications are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. Furthermore, the President or Chief Operating Officer may certify that all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on such projects.
- o. **APPROVED:** The Board approved to authorize the President & Board Chair the ability to amend the 2022-2023 School Year Calendar for Mater Academy Brickell, in the event necessary for compliance purposes.
- p. **APPROVED:** The Board approved the 2022-2023 Active Assailant Response and Stabbing Procedures.

Motion to approve the consent agenda by C. Crousillat; second by I. Suarez; motion passed unanimously

4. ACTION & DISCUSSION ITEMS

- a. Report & Items by the President and Board Counsel (*Roberto Blanch & Joe Raia*)
 - i. Mater Academy Kiwanis - Advisory Board as required by the MOU (see attached)
 - 1. “Mater will establish an Advisory Board to be comprised of a majority of representatives of Kiwanis, (3/2 or 4/3, but no more), and the School’s principal, assistant principal or their delegates.”
 - 2. Advisory Board can develop a strategic plan
 - 3. Advisory Board will meet no less than quarterly at the school
 - 4. **APPROVED:** The Board approved to appoint to the Mater Kiwanis’ Advisory Board, Eileen Hernandez, as Principal, and Brenda Cruz if a 5 member board; if a 7 member board, then the AP would be the 3rd representative from Mater.
Motion to approve by I. Suarez; second by C. Crousillat; motion passed unanimously
 - ii. Mater Academy Texas
 - 1. **APPROVED:** The Board approved the engagement letter from Joe Hoffer for his help with Mater Academy of Texas. The initial cost estimate is \$60-\$80k for his firms help in getting the charter application through the process.
Motion to approve by I. Suarez; second by S. Sadesky; motion passed unanimously
 - iii. Update on school openings and delays
 - iv. **APPROVED:** The Board approved to authorize the structure of the ESP/CMO (Mater Academy, Inc. and Academica SW) in Texas and further authorize the President to work with Counsel to negotiate and execute final agreements.
Motion to approve by I. Suarez; second by S. Sadesky; motion passed unanimously
- b. Report & Items by the Chief Operating Officer (*Kim Guilarte-Gil*)
 - i. Ms. Guilarte had no additional items.
- c. CIVICA Report



MATER ACADEMY

ALMA MATER STUDIORUM

i. **APPROVED:** The Board reviewed the revised terms and approved the CIVICA Architectural, Engineering and Facilities Support Services Consulting Services from 7/1/2022 – 7/1/2023.
Motion to approve by M. Sotero Balmaseda; second by C. Crousillat; motion passed unanimously

ii. Misc. Facility Updates

d. Teacher Retention / Recruitment

i. Virtual / Pre-Recorded Presentation by Ryan Shook

1. Board Member Suarez states that they can discuss this during the Principal Coalition meeting and gather any questions that the schools may have.

e. Additional Items by the Board, Principals or Academica

5. **ANNOUNCEMENTS & NOTIFICATIONS**

a. Next Board Meeting: November 17th

6. **ADJOURNED MEETING AT 11:10AM**

Motion by I. Suarez; second by S. Sadesky; motion passed unanimously

The undersigned hereby certifies that he/she is an Officer of MATER ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on November 17, 2022.

MATER ACADEMY, INC.

A Florida not-for-profit corporation