

MATER ACADEMY, INC. | MATER ACADEMY CENTRAL, INC.
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Roberto Blanch, President
RBlanch@materacademy.com

Kim Guilarte, Chief Operating Officer
KGuilarte@materacademy.com

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BOARD OF DIRECTORS

Cesar Christian Crousillat, *Director & Board Chair*
Shannie Sadesky, *Director & Vice-Chair*
Idalia Suarez, *Secretary & Director*
Maurene Sotero Balmaseda, *Director & Student Alumni Representative*
Maria Beatriz Nunez (“Betty”), *Director*
Yasmeen Khan, *Director*

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BOARD MEETING DATES FOR 2023-2024

September 5th

November 14th

November 29th

Litigation Meeting / Closed Meeting

***December 7th**

February 5th

April 16th

June 11th (Annual Meeting)

Mater Academy, Inc. and Mater Academy Central, Inc., non-profit organizations, will comply with chapter 119 of the Florida Statutes, relating to public records, and s. 286.011, relating to public meetings and records, public inspection, and penalties the Florida Statutes relating to public records and public meetings.



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The Mater Academy vision is to provide exemplary educational choices by offering an innovative college preparatory curriculum; empowering confident leaders of tomorrow.

**Mater Academy, Inc.
Meeting of the Board of Directors
September 5, 2023**

Directors

Cesar Christian Crousillat, Board Chair *(Absent)*

Shannie Sadesky, Vice-Chair *(Present)*

Idalia Suarez, Secretary *(Absent)*

Maurene Sotero Balmaseda *(Present)*

Maria Beatriz (“Betty”) Nuñez *(Present)*

Yasmeen Khan *(Present)*

Roberto Blanch, Esq., President *(Present)*

Kim Guilarte, Chief Operating Officer *(Present)*

Joseph L. Raia, Esq., Counsel for Mater Academy, Inc. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade County.

Minutes

1. OPENING EXERCISES

- a. Called to Order at 11:17am
- b. Establish a Quorum
- c. Reading of Vision

2. PUBLIC COMMENT

- a. None

3. CONSENT AGENDA

- a. **APPROVED:** The Board approved the Minutes from the June 13, 2023 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL Waiver Assignments for the 2023-2024 school year; further authorizing the Chief Operating Officer authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved the Individual Charter School Title I Budget Appropriation Details Forms for the 2023-2024 school year for the Title 1 distinguished schools; further authorizing the Chief Operating Officer authority and direction to review and make necessary changes and execute for submission (including any necessary revisions).
- d. **APPROVED:** The Board approved to ratify the individual Mental Health Plans, as necessary.



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- e. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved the available Title 1 Budget Appropriations Forms for the 2023-2024 school year for the individual schools, as necessary. The Board Chair further authorizes the Chief Operating Officer to execute them for submission.
 - ii. Approved to authorize Ms. Kim Guilarte (Chief Operating Officer) the ability to execute, on behalf of the Board of Directors, all academic / education items and deliverables due to the individual sponsors, including but not limited to Out of Field Waivers, Employee Contracts, School Improvement Plans, Title 1 Budgets, District / State Deliverables, etc...
 - iii. Approved the Internet Safety Policy. In accordance with the State Board of Education Rule 6A-1.0957, the Governing Board hereby adopts the following Internet Safety Policy (the "Policy") to ensure that students utilize school technological resources in a safe and productive manner. The Policy is designed to promote healthy technology practices as well as ensure our schools' compliance with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].
- f. **APPROVED:** The Board approved the Annual CIVICA Agreement for Architectural, Engineering and Facilities Support Consulting Services from 7/1/2023-7/1/2024; further approving release of payments when necessary.
- g. **APPROVED:** The Board approved the Teacher Salary Increase Allocation Plans; further authorizing the Chief Operating Officer the ability to execute for submission.
- h. **APPROVED:** The Board approved to authorize the Board Chair & President to approve to submit the Financial Statements and Independent Auditors' Reports for the period ending June 30, 2023.
- i. **APPROVED:** The Board approved to authorize the Board Chair & President the ability to authorize the submittal of any new charter school applications, as necessary.
- j. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending June 30, 2023.
- k. **APPROVED:** The Board approved the Out of State and/or Country Field Trips:
 - i. iMater Middle/High – Greece in March 2024
 - ii. iMater High – Washington D.C. in November 2023
 - iii. iMater High – South Carolina in October 2023
 - iv. Mater Middle/High/Performing Arts
 - 1. Dallas, Texas in April-May 2024
 - 2. South Carolina in October 2023
 - 3. New Mexico in June 2024
 - 4. California in April 2024
 - 5. Michigan in May 2024
 - 6. Dublin and London in March 2024
 - 7. Italy in March 2024
 - 8. Washington D.C. in November 2023
 - 9. Georgia in February 2024
 - v. Mater Academy Bay High
 - 1. Washington D.C. in January 2024
 - 2. Italy in March 2024
 - 3. North Carolina, South Carolina & Georgia in November-December 2023
- l. **APPROVED:** The Board approved the Mater Academy LEA Title I Application and Budget.
- m. **APPROVED:** The Board approved to ratify the Internet Safety Policy to comply with Fla. Admin. Code R. 6A-1.
- n. **APPROVED:** The Board approved the individual School Improvement Plans, as necessary.

Motion to approve the consent agenda by Shannie Sadesky; second by Maurene Sotero Balmaseda; motion passed unanimously



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4. ACTION & DISCUSSION ITEMS

- a. Report & Items by the President and Board Counsel (*Roberto Blanch & Joe Raia*)
 - i. Insurance updates
 - ii. Mater Bay insurance claim
 - iii. Facilities report and updates
 - iv. **APPROVED:** The Board approved to designate Betty Morris as the Principal of Mater Preparatory Academy (WL#3003). The Board further approved to designate Ms. Morris as the Parent Involvement Representative for the school.

- b. Report & Items by the Chief Operating Officer (*Kim Guilarte-Gil*)
 - i. Announcing Marcus Cuervo as the new Food Service Director
 1. **APPROVED:** The Board approved to direct the individual schools to provide Marcus Cuervo direct access to the file download manager for NSLP purposes.
Motion to approve by Betty Nunez; second by Maurene Sotero Balmaseda; motion passed unanimously

- c. Financial Report
 - i. Budgets will be presented after the October FTE
 - ii. Finalizing the 22-23 Annual Audits

- d. Additional Items by the Board, Principals or Academica

5. ANNOUNCEMENTS & NOTIFICATIONS

6. ADJOURNED MEETING AT 11:35AM

The undersigned hereby certifies that he/she is an Officer of MATER ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on November 14, 2023.

MATER ACADEMY, INC.
A Florida not-for-profit corporation



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The Mater Academy vision is to provide exemplary educational choices by offering an innovative college preparatory curriculum; empowering confident leaders of tomorrow.

**Mater Academy, Inc.
Meeting of the Board of Directors
November 14, 2023**

Directors

Cesar Christian Crousillat, Board Chair *(Present)*

Shannie Sadesky, Vice-Chair *(Absent)*

Idalia Suarez, Secretary *(Present)*

Maurene Sotero Balmaseda *(Present)*

Maria Beatriz (“Betty”) Nuñez *(Present)*

Yasmeen Khan *(Present)*

Roberto Blanch, Esq., President *(Present)*

Kim Guilarte, Chief Operating Officer *(Present)*

Joseph L. Raia, Esq., Counsel for Mater Academy, Inc. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at Mater Brickell Academy and each of the individual school campuses throughout Miami-Dade County.

Minutes

1. **OPENING EXERCISES**

- a. Called to Order at 11:17am
- b. Established a Quorum
- c. Reading of Vision

2. **PUBLIC COMMENT** - None

3. **CONSENT AGENDA** - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Minutes from the September 5, 2023 and Amended Minutes from the February 6, 2023 Board of Directors Meetings.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field, ESOL and/or Gifted Waiver Assignments for the 2023-2024 school year; further authorizing the Chief Operating Officer authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved the Individual Charter School Title I Budget Appropriation Details Forms for the 2023-2024 school year for the Title 1 distinguished schools; further authorizing the Chief Operating Officer authority and direction to review and make necessary changes and execute for submission (including any necessary revisions).
- d. **APPROVED:** The Board approved to Ratify the Non-Exclusive Space Usage and License Agreements between:
 - i. Mater Academy Brickell and Collegiate Preparatory Academy
 - ii. Mater Academy Brickell and International Studies Virtual Academy



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- e. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved the Out of Field and/or ESOL Waiver(s) for Instructional Personnel for Mater Academy Grove #5045.
- f. **APPROVED:** The Board approved for Mater Academy Bay to obtain a PCard to be used for vehicle maintenance purposes only, specific to operating expense uses.
- g. **APPROVED:** The Board approved the Out of State and/or Country Field Trips:
 - i. iMater Middle High – Washington D.C. (details attached)
- h. **APPROVED:** The Board approved the School Project(s):
 - i. Mater Academy Miami Beach – New Playground for an amount not to exceed \$110,000 (operating funds)
- i. **APPROVED:** The Board approved the Amended Articulation Agreement “Schedule A”.

Motion to approve the consent agenda by C. Crousillat; second by Idalia Suarez; motion passed unanimously

4. ACTION & DISCUSSION ITEMS

- a. Report & Items by the President and Board Counsel (*Roberto Blanch & Joe Raia*)
 - i. Misc. facility/construction updates
- b. Report & Items by the Chief Operating Officer (*Kim Guilarte-Gil*)
- c. Academica Report
 - i. Legislative Report (*Julio Robaina*)
 - ii. Colegia Report (*Antonio Roca*)
 - 1. Updates on gradebook, attendance, guest check in (will have ability to do Level 1 clearance), testing drive and dismiss (silent dismissal), digital hall pass, Alaia (to satisfy new state requirement for mental health), step by step curriculum guide for teachers, Colegia Alumni Portal.
 - iii. Presentation of Field Trip Permission Slip and Waiver (*Collette Papa*)
 - 1. Condensed information on current field trip permission forms with a necessary waiver which protects the School and Board; all on one page now. If there are any suggestions to help make this better, please reach out to Collette.
 - a. The Board discussed if other forms should be reviewed and unified. Robby states that this can be discussed and addressed at the Principal’s Meeting.
 - 2. **APPROVED:** The Board approved to adopt the Field Trip Permission Slip / Waiver subject to confirmation and approval by Board Counsel.
Motion to approve by C. Crousillat; second by Yasmeeen Khan; motion passed unanimously
- d. Financial Report (*Ana Martineꝯ / Alina Chester*)
 - i. **APPROVED:** The Board reviewed and approved the Financial Statements and Independent Auditors’ Reports for the period ending June 30, 2023; including ratification of all necessary Year End Grants and/or Loans.
Motion to approve by Idalia Suarez; second by Yasmeeen Khan; motion passed unanimously
APPROVED: The Board reviewed and approved Revised Annual Budgets for the 2023-2024 School Year.
Motion to approve by Idalia Suarez; second by Yasmeeen Khan; motion passed unanimously



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- e. Additional Items by the Board, Principals or Academica
 - i. Danny Diaz updates the Board on recent submittal of new charter application in San Antonio, Texas; a philanthropic committed to give the school \$1M.

5. **ANNOUNCEMENTS & NOTIFICATIONS**

- a. Next Board Meeting: February 5th at Mater Academy Davenport

6. **ADJOURNED MEETING AT 12:09PM**

The undersigned hereby certifies that he/she is an Officer of MATER ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on February 5, 2024.

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The Mater Academy vision is to provide exemplary educational choices by offering an innovative college preparatory curriculum; empowering confident leaders of tomorrow.

**Mater Academy, Inc.
Special Meeting of the Board of Directors
December 7, 2023**

Directors

Cesar Christian Crousillat, Board Chair *(Present)*

Shannie Sadesky, Vice-Chair *(Present)*

Idalia Suarez, Secretary *(Present)*

Maurene Sotero Balmaseda *(Absent)*

Maria Beatriz (“Betty”) Nuñez *(Present)*

Yasmeen Khan *(Absent)*

Roberto Blanch, Esq., President *(Present)*

Kim Guilarte, Chief Operating Officer *(Present)*

Joseph L. Raia, Esq., Counsel for Mater Academy, Inc. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade County.

Minutes

1. **OPENING EXERCISES**

- a. Called to Order at 11:00am
- b. Established a Quorum

2. **PUBLIC COMMENT** – None

3. **ACTION & DISCUSSION ITEMS**

- a. Report & Items by the President and Board Counsel *(Roberto Blanch & Joe Raia)*
 - i. **APPROVED:** The Board reviewed and approved the 2024 Property Insurance Program from Marsh to insure all Mater Academy Foundation, Inc. owned facilities (as required by bond covenants); further approving the President to make any necessary changes and accept and execute the final proposal.
 1. Due to increased insurance rates, the insurance was bid out to several agents. The recommendation is to remain with Marsh. The coverage increased and the



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premium only increased slightly. President Blanch extends much appreciation to Julio, Joe and David for working with Marsh to get us such a competitive quote.
Motion to approve by C. Crousillat; second by Idalia Suarez; motion passed unanimously

- ii. **APPROVED:** The Board reviewed and approved the Resolution authorizing MAI to seek an amendment to the PBA in the name of Mater East Prep, to change that name and other details so that the PBA can be used by Mater Centro City (which needs an executed PBA for regulators).

Motion to approve by C. Crousillat; second by Shannie Sadesky; motion passed unanimously

- b. **APPROVED:** The Board reviewed and approved the Proposal for new signage for \$16,300 at Mater Academy Kiwanis (*to be ratified at the next meeting*).

Motion to approve by C. Crousillat; second by Shannie Sadesky; motion passed unanimously

4. **ANNOUNCEMENTS & NOTIFICATIONS**

- a. Next Board Meeting: February 5th at Mater Academy Davenport

5. **ADJOURNED MEETING AT 11:23AM**

The undersigned hereby certifies that he/she is an Officer of MATER ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on February 5, 2024.

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**Mater Academy, Inc.
Meeting of the Board of Directors
February 5, 2024**

Directors

Cesar Christian Crousillat, Board Chair *(Present)*

Shannie Sadesky, Vice-Chair *(Present)*

Idalia Suarez, Secretary *(Present)*

Maurene Sotero Balmaseda *(Present)*

Maria Beatriz (“Betty”) Nuñez *(Absent)*

Yasmeen Khan *(Present)*

Roberto Blanch, Esq., President *(Present)*

Kim Guilarte, Chief Operating Officer *(Present)*

Joseph L. Raia, Esq., Counsel for Mater Academy, Inc. *(Absent)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at Mater Academy Davenport (318 Ronald Reagan Parkway, Davenport 33896) and each of the individual school campuses throughout Miami-Dade County.

Minutes

1. **OPENING EXERCISES**

- a. Called to Order at 11:00am
- b. Established a Quorum
- c. Reading of Vision

2. **PUBLIC COMMENT** - *None*

3. **CONSENT AGENDA**

All items listed with letter designations are considered routine were enacted by one motion.

- a. **APPROVED:** The Board approved the Minutes from the November 14, 2023 and Minutes from the December 7, 2023 Board of Directors Meetings.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field, ESOL and/or Gifted Waiver Assignments for the 2023-2024 school year; further authorizing the Chief Operating



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Officer authority to review and make necessary changes and execute for submission (including any necessary additions).

- c. **APPROVED:** The Board approved the Individual Charter School Title I Budget Appropriation Details Forms for the 2023-2024 school year for the Title 1 distinguished schools; further authorizing the Chief Operating Officer authority and direction to review and make necessary changes and execute for submission (including any necessary revisions).
- d. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved Out of Field, ESOL and/or Gifted Waiver Assignments
 - ii. Approved Revised Title 1 Budgets

Motion to approve the consent agenda by Idalia Suarez; second by Shannie Sadesky; motion passed unanimously

4. ACTION & DISCUSSION ITEMS

- a. Report & Items by the President and Board Counsel (*Roberto Blanch & Joe Raia*)
 - i. Mater Bay capacity denial by the City update and appeal status; meeting with town management this week.
 - ii. Recent incident involving a teacher at Mater Bay which resulted in the teachers termination and arrest; President Blanch feels the situation was very well handled; need for professional development for staff to continue to learn and benefit from experiences such as this.
 - iii. Construction proceeding well at other facilities.
- b. Report & Items by the Chief Operating Officer (*Kim Guilarte-Gil*)
- c. Academica Report
 - i. Legislative Report (*Julio Robaina*)
 - ii. Colegia Report (*Antonio Roca*)
- d. Financial Report
 - i. **APPROVED:** The Board approved the Revised CMO Grant Budget.
 - 1. Replicates the retention bonus implemented in grant year 3 for grant year 4, with an effective date of March 31, 2024, utilizing unspent funds.
Motion to approve by Shannie Sadesky; second by Idalia Suarez; motion passed unanimously
 - ii. Referendum Funds – conversations continue with the district on these funds and receiving them retroactively; need to create a resolution to request all funds retroactively.
 - 1. **APPROVED:** The Board approved to authorize the creation and submittal of a resolution to request the referendum funds retroactively.
Motion to approve by Shannie Sadesky; second by Idalia Suarez; motion passed unanimously
- e. Additional Items by the Board, Principals or Academica



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5. **ANNOUNCEMENTS & NOTIFICATIONS**

a. Next Board Meeting: April 16th

6. **ADJOURNED MEETING AT 11:57AM**

Motion by Idalia Suarez; second by Shannie Sadesky; motion passed unanimously

The undersigned hereby certifies that he/she is an Officer of MATER ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on April 16th, 2024.

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**Mater Academy, Inc.
Meeting of the Board of Directors
April 16, 2024**

Directors

Cesar Christian Crousillat, Board Chair *(Present)*

Shannie Sadesky, Vice-Chair *(Present)*

Idalia Suarez, Secretary *(Present)*

Maurene Sotero Balmaseda *(Absent)*

Maria Beatriz (“Betty”) Nuñez *(Present)*

Yasmeen Hasan *(Present)*

Roberto Blanch, Esq., President *(Present)*

Kim Guilarte, Chief Operating Officer *(Present)*

Joseph L. Raia, Esq., Counsel for Mater Academy, Inc. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade County.

Minutes

1. **OPENING EXERCISES**

- a. Called to Order at 11:25am
- b. Established a Quorum
- c. Reading of Vision

2. **PUBLIC COMMENT** - *None*

3. **CONSENT AGENDA** - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Minutes from the February 5, 2024 Board of Directors Meeting.
- b. **APPROVED:** The Board approved and/or ratified the Out of Field, ESOL and/or Gifted Waiver Assignments for the 2023-2024 school year; further authorizing the Chief Operating Officer



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- authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved the Individual Charter School Title I Budget Appropriation Details Forms for the 2023-2024 school year for the Title 1 distinguished schools; further authorizing the Chief Operating Officer authority and direction to review and make necessary changes and execute for submission (including any necessary revisions).
- d. **APPROVED:** The Board approved the Out of State and/or Country Field Trips:
- i. Mater Academy Middle/High School – Hialeah Gardens Music Program to Ohio
- e. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
- i. Approved to submit the following charter school contract amendment requests for the 2024-2025 school year:
 1. Mater Academy Biscayne North Miami Elementary School (#2022) is requesting to increase allowable contract student capacity & change the school name.
 2. Mater Academy Biscayne North Miami Middle School (#5555) is requesting to increase allowable contract student capacity & change the school name.
 3. Mater Academy Biscayne North Miami High School (#5556) is requesting to increase allowable contract student capacity & change the school name.
 4. Mater Academy Bay High School (#7120) is requesting a 15-year contract term & to increase allowable contract student capacity, as a High Performing Charter School.
 5. Mater Brickell Academy Middle (#5412) is requesting to add an additional location.
 6. Mater Brickell Academy High (#5422) is requesting to add an additional location.
 7. Mater Brickell Academy Middle (#5412) is requesting to add additional / adjacent folios for allowable use.
 8. Mater Brickell Academy High (#5422) is requesting to add additional / adjacent folios for allowable use.
 9. Miami Tech at Mater Innovation Academy (#5417) is requesting to add an additional location.
 10. Mater Academy East Charter School (#3100) and Mater Academy East Preparatory (#7037) are requesting to consolidate and reduce grade levels as High Performing Charter Schools.
 11. Mater Academy of International Studies (#1017) and Mater International Preparatory (#6047) are requesting to modify the educational program of the schools.
 12. Requesting the ability to increase contract student capacity for all High Performing Charter Schools, as necessary.
- f. **APPROVED:** The Board approved to Receive & File the Quarterly Financial Statements for the period ending December 31, 2023.
- g. **APPROVED:** The Board approved to Ratify the Amended and Restated Child Care Program Services Agreement between Mater Academy, Inc., d/b/a Mater Academy Biscayne Elementary, Middle and High Schools and Brightstar Learning Center Academy, LLC.



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- i. Board Member Suarez requested additional information on this item later in the meeting; it was stated that the agreement needed to be better aligned with DCF requirements.
- h. **APPROVED:** The Board approved to Ratify the FASB Engagement Letter Renewal with HLB Gravier.
- i. **APPROVED:** The Board approved to Ratify the Management Company Subordination Agreement.

Motion to approve the consent agenda by C. Crousillat; second by Shannie Sadesky; motion passed unanimously

4. ACTION & DISCUSSION ITEMS

- a. Report & Items by the President and Board Counsel (*Roberto Blanch & Joe Raia*)
 - i. Adding adjacent parcels to Mater Brickell, Robbie should report that owners are willing to lease 5 parcels to MAI for use by Mater Brickell while permanent development plans are being made for no cost; Mater is attempting to finalize tax exempt status;
 - 1. **APPROVED:** The Board approved to ratify the terms of the lease, as discussed.
Motion to approve by Shannie Sadesky; second by Idalia Suarez; motion passed unanimously
 - ii. Mater Grove Terrace project that approved by the board at \$488,000, but delays with the City resulted in price increase. After competitive bids and after review by Board Chair and CMT, project given to Camcon at price of \$536,340.
 - 1. **APPROVED:** The Board approved to ratify the increase in the project cost, as discussed.
Motion to approve by Yasmeeen Hasan; second by Shannie Sadesky; motion passed unanimously.
 - iii. PBA amendments for Brickell, Kiwanis and Miami Tech with new academic performance standards
 - iv. Mater Bay Academy appeal for the City's denial to expand; hoping to have a resolution within the next month.
 - v. Recognition of Betty Riera who has announced she will be stepping down from her leadership role at Mater Academy East.
 - vi. Successful in being awarded another CMO grant.
 - vii. Facility Report by Julio Robaina
 - viii. Texas update
 - ix. Construction update by Rolando Llanes
- b. Report & Items by the Chief Operating Officer (*Kim Guilarte-Gil*)
 - i. CMO Grant
 - ii. Special thanks to Betty Riera for her many years of successful service.



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- c. Academica Report
 - i. Legislative Report (*Julio Robaina*)
 - ii. Colegia Report (*Antonio Roca*)

- d. Financial Report
 - i. Working with Principals on budget meetings for the 24-25 school year; a special budget meeting will be held for the review and approval of these budgets in mid to late June.
 - ii. Legislative update on funding; now receiving local Capital Outlay funding for the first time.

- e. Mater Virtual Academy (Private School) (*Antonio Roca*)
 - i. **APPROVED:** The Board approved to authorize for Mater Virtual Academy to apply for Florida scholarship eligibility for private students.
Motion to approve by Idalia Suarez; second by Yasmeeen Hasan; motion passed unanimously
 - ii. **APPROVED:** The Board approved the appointment of Noelle Iglesias as principal of Mater Virtual Academy (private school).
Motion to approve by Idalia Suarez; second by Yasmeeen Hasan; motion passed unanimously

- f. School Projects
 - i. iMater Academy Elementary – Floor Replacement Project for an amount not to exceed \$389,000.
 - 1. **APPROVED:** The Board approved the iMater Academy Elementary Floor Replacement Project for an amount not to exceed \$390,000.
Motion to approve by Yasmeeen Hasan; second by C. Crousillat; motion passed unanimously

- g. Additional Items by the Board, Principals or Academica

5. **ANNOUNCEMENTS & NOTIFICATIONS**

- a. Next Board Meeting: June 11th at 12pm

6. **ADJOURNED MEETING AT 12:03PM**



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The undersigned hereby certifies that he/she is an Officer of MATER ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on June 11, 2024.

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**Mater Academy, Inc.
Meeting of the Board of Directors
June 11, 2024**

Directors

Cesar Christian Crousillat, Board Chair *(Present)*

Shannie Sadesky, Vice-Chair *(Present)*

Idalia Suarez, Secretary *(Present)*

Maurene Sotero Balmaseda *(Present)*

Maria Beatriz (“Betty”) Nuñez *(Present)*

Yasmeen Hasan *(Present)*

Roberto Blanch, Esq., President *(Present)*

Kim Guilarte, Chief Operating Officer *(Absent)*

Joseph L. Raia, Esq., Counsel for Mater Academy, Inc. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade County.

Minutes

1. OPENING EXERCISES

- a. Called to Order at 12:08pm
- b. Established a Quorum
- c. Reading of Vision

2. PUBLIC COMMENT

- a. Laura Hernandez – Mater Brickell Parent; expressed concerns with this administration as well as the previous one; would like to appeal her son’s suspension; would like the board to investigate and let her know why the suspension was given; would like the board to investigate who can discipline and give infractions; feels there is an abuse in power; would like to see staff receive training on how to better issue disciplinary actions are issued; states concerned with academics; states that she does not have any issues with the teachers, only with the administration.



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- i. **APPROVED:** The Board approved to authorize the Board Chair the ability to approve any year-end financial items which may be necessary to close the books.
- j. **APPROVED:** The Board approved the Preliminary Board of Directors Meeting Schedule for the 2024-2025 School Year.
- k. **APPROVED:** The Board approved to Accept the Annual Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information.
- l. **APPROVED:** The Board approved the Board Members and Officers for the 2024-2025 School Year:
 - i. Cesar Christian Crousillat, Board Chair / Director
 - ii. Shannie Sadesky, Vice-Chair / Director
 - iii. Idalia Suarez, Secretary / Director
 - iv. Maurene Sotero Balmaseda, Student Alumni / Director
 - v. Maria Beatriz (“Betty”) Nuñez, Director
 - vi. Yasmeeen Hasan, Director
 - vii. Roberto Blanch, Esq., President (Non-Voting / Non-Director)
- m. **APPROVED:** The Board approved to Renew the Leadership Training Services Agreement & School Site Memorandum of Understanding with Doral Leadership Institute for Professional Development Services.
- n. **APPROVED:** The Board approved the Submittal of the Mental Health Plan.
- o. **APPROVED:** The Board approved the School Projects and/or Purchase Requests: *(Note: Each project listed has been reviewed and determined to be fiscally acceptable):*
 - i. Mater Academy (0100) (Principal Chantal Morales)
 1. Interior Fencing for an amount not to exceed \$80k (paid with referendum funds)
 2. Student Laptops & Laptop Carts for an amount not to exceed \$328k (operating funds)
 3. Window Decals for an amount not to exceed \$29,000 (paid with referendum funds)

4. ACTION & DISCUSSION ITEMS

- a. Report & Items by the President and Board Counsel *(Roberto Blanch & Joe Raia)*
 - i. New Principal Appointments
 1. **APPROVED:** The Board approved to designate Nelson Pena as the Principal of Mater Academy East Charter School #3100/#7037.
Motion to approve by
 - ii. Negotiation of purchase and sale agreement, due diligence – and if acceptable - acquisition of the pre-school facility and parcel abutting Mater Brighton Lakes Academy,



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by MAF so that facility can be leased to either MAI or MAC, as determined later, so the facility can be used by Mater Brighton Lakes Academy. Price will be \$6.8 million.

1. **APPROVED:** The Board approved to authorize the Board Chair and/or President to enter into a Letter of intent and execute a purchase contract; further engaging in due diligence to determine the feasibility of this transaction.

Motion to approve by Shannie Sadesky; second by Idalia Suarez; motion passed unanimously.

- iii. Letter of Credit securing completion and maintenance of certain infrastructure works at Mater Lakes 5 acres site is being renewed in amount of \$19,107 (reduced from original amount of over \$336,000).

1. **APPROVED:** The Board approved to authorize the President to execute the Letter of Credit for \$19,107.

Motion to approve by Maurene Sotero Balmaseda; second by C. Crousillat; motion passed unanimously

- iv. Negotiations have continued with the Town of Cutler Bay; negotiations are scheduled to be heard at next week's Town Council meeting; if all passes Mater Bay will be able to expand.

- b. Report & Items by the Chief Operating Officer (*Kim Guilarte-Gil*)

- c. Financial Report

- i. A special meeting will be held in June to present the final current and proposed upcoming school year budgets.
- ii. President Blanch requests that no one offer any staff supplements or making financial commitments prior to discussing with Alina and Kim. A Board policy is currently being worked on with this regards.

- d. Additional Items by the Board, Principals or Academica

- i. Antonio Roca informs the Board that last week Mater Virtual (private) was approved for the PEP Scholarship.

5. **ANNOUNCEMENTS & NOTIFICATIONS**

6. **ADJOURN MEETING AT 12:38PM**



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The undersigned hereby certifies that he/she is an Officer of MATER ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on July 8, 2024.

MATER ACADEMY, INC.

A Florida not-for-profit corporation